

Minutes of the Meeting of Woodwalton Parish Council held on 28th September 2016, 7.30pm

Present: Cllrs Peck (Chairman), Pinder, Gilbert, Lee, Rodford and the Clerk Members of the public: 2 County Cllr Tew District Cllr Howe Key: PC Parish Council HDC Huntingdonshire District Council CCC Cambridgeshire District Council		
	Before the Parish Council meeting, Network Rail gave a short presentation on the proposed reinstatement of the fourth railway line	<ul style="list-style-type: none"> • There will be a consultation with villages affected, next year • Intention is to listen to communities with an aim to work with them • Work to commence around June to September 2018
1	Chairman's Welcome	
2	To receive apologies and reasons for absence	None.
3	Members Declarations of Pecuniary Interest relating to matters on the agenda	None.
4	Public and press participation session with respect to items on the agenda	None.
5	To sign and approve minutes dated 12 th September 2016	The Parish Council, unanimously, agreed these to be a true reflection of the meeting . The Chairman signed and dated each of the pages.
6	Matters arising from the minutes (information only)	None.
7	Reports from Parish Cllrs	Cllr Peck advised that a parishioner had sent their thanks to the Clerk for her help with providing hard copies of the Parish Council minutes and other information.
8	Reports from District and County Cllrs	C Cllr Tew had no new information. D Cllr Howe advised that the Devolution consultation had ended and that there were a large majority in favour that Devolution should occur. He added, that there would be a vote in the District Council, in November, in order to accept or reject the notion of a Mayor. D Cllr Howe also advised that it had been recognised that there had been a surge in numbers of occupants at the Elephant and Castle accommodation and that this was at full capacity. He added, that there would be a paper going to the cabinet in Autumn, proposing a new strategy for dealing with the homelessness within the District. D Cllr Howe requested he be copied in on all correspondence regarding the Elephant and Castle accommodation.
9	Clerk's report	None.

Signed..... Dated.....

10	<p>Correspondence received, inc:-</p> <p>a) Email/Letter - ACRE, receipt of original historical documents</p> <p>b) Email - Luminus, invitation to Councillors Seminar 23rd November 2016</p> <p>c) Email - CCC, Consolidated Definitive Map and Statement of Public Rights of Way received</p> <p>d) Email - A14 Cambridge to Huntingdon improvement scheme public consultations</p>	<p>The Clerk explained that ACRE had received these original documents as ACRE were clearing out paperwork held at their offices. The documents were still held electronically at ACRE.</p> <p>The PC agreed to forward these to the Village Hall committee.</p> <p>Cllr Peck hoping to attend.</p> <p>Cllrs Peck and Pinder to meet to review and discuss the Rights of Way map, further.</p> <p>Clerk to add this to the website.</p>
11	<p>Health & Safety, inc:-</p> <p>a) Low tree canopy entering New Road, possible visibility issues</p>	<p>It was, unanimously, agreed to keep a watching brief and to include the work with any future call outs for tree trimming.</p>
12	Planning	None.
13	<p>Residents' Meeting outcomes, reported by Cllr Pinder, Community Led Plan Lead</p> <p>a) Village Hall</p> <p>b) Road Safety, including previous Local Highways Improvement Initiative bid 2016/17</p> <p>c) Additional Waste Bin, New Road</p> <p>d) Village Greens</p>	<p>Cllr Pinder returned the Electoral Role to the Clerk.</p> <p>Cllr Pinder described that 26 people attended the Residents' Meeting, including 3 members of the Village Hall Committee and a useful discussion took place.</p> <p>PC, unanimously, approved to meet with the Village Hall Committee to progress with obtaining quotes for a building survey. Cllrs Rodford and Lee to represent the PC.</p> <p>Clerk to contact one of the committee to confirm who is the best liaison point for the PC.</p> <p>See agenda item, 13d)</p> <p>Cllr Pinder advised that he met with C Cllr Tew and Scott Parsons of CCC, to ascertain what is feasible within the parish. Further discussion in agenda item, 14.</p> <p>Approval for the Clerk to write to HDC to clarify the financial implications in introducing an additional bin on the verge. Following this, there was thought to asking Network Rail for a financial contribution towards this cost. To be approved at the next meeting.</p> <p>Cllr Pinder advised that, although, there were several people who were interested in the village greens, no volunteers came forward to be part of a working group.</p>
		8.55pm - The Chairman suspended the meeting to allow a member of the public to speak.
		8.57pm - Meeting resumed.
	d) Village Greens - continued	<p>By majority decision, the PC agreed not to take this further, at this time, and to reconsider this subject at the next Annual Parish Meeting or Residents' Meeting.</p> <p>Cllr Rodford was not in agreement and was invited to canvas interest amongst parishioners and to feedback to the PC at a later date. Due to this additional role, he withdrew his offer to represent the PC with working with the Village Hall</p>

Signed..... Dated.....

		Committee and Cllr Peck offered to take his place alongside Cllr Lee. Cllr Peck offered thanks from the PC, for Cllr Pinder's and Lesley Andrews' contribution to the Residents' Meeting and beyond.
14	Local Highways Improvement Initiative 2017/18	Cllr Pinder offered to organise a group of volunteers to agree a proposal to put forward for the initiative. To be approved by the PC at an extra-ordinary meeting. The Clerk was asked to provide a volunteers pack for groups cleaning and tidying around the village.
15	To note the following annual reviews have been completed:- a) Asset register b) Insurance schedule	The Clerk confirmed that these had been completed.
16	Clerk's salary Refer to the minutes of 27 th July 2016, agenda item, 18. The following items need to be revised <i>18a) To approve revised STO payment from 1st September 2016 of pay scales 2016/2017, as agreed by the National Joint Council for Local Government Services</i> Clerk's hourly rate increasing from £10.83 to £10.94 (Scale pt 23) STO now revised from 1 st October 2016, due to delay in confirming change in signatories <i>18b) To approve a non-consolidated (one-off payment) backdating the increase in hourly rate from 1st January 2016 through to 31st August 2016 (Increased STO will not come into effect until the September payment)</i> Due to a clerking error, the non-consolidated payment should be backdated to 1 st April 2016 (not 1 st January 2016) through to 31 st September 2016 Approval of the above changes	Unanimously, approved.
17	Financial report and payments to be made, inc:- Approval of the following: a) £307.72 (£153.86 x 2) (STO) Clerk's salary and expenses, Aug/Sep 2016 b) £1.81 (CHQ) Refund to C Bradley for postage - <i>as approved on 27th July 2016</i>	All payments were checked and approved.

Signed..... Dated.....

	c) £8.58 (CHQ) Backdated pay due to hourly pay increase (see agenda item 16) d) £439.91 Community Action Suffolk - Parish Council insurance renewal e) To note the reconciled bank account balance	Reconciled current account, bank balance - £5,770.13 Reconciled reserves account, bank balance - £29, 261.63
18	Date of next meeting	30th November 2016
	The meeting ended at 9.30pm	

Signed..... Dated.....